

LEADERSHIP SUBCOMMITTEE MEETING
Gettysburg, PA & Shepherdstown, WV
May 1 – May 5, 2011

Agency Representatives Present: Jim Cook, Chair, (USFS); Chris Wilcox, Co-Chair (FWS); Brian Fennessy (Local Cooperators/San Diego FD); Jim McMahill (NPS); Jeremy Bennett (BIA); Ted Mason, (BLM)

Advisors: Pam McDonald (BLM), Logistics Coordinator; Bill Miller (USFS), L-380/L-381; John Wood (USFS), Gleason Award; Larry Sutton (USFS), L-580 Steering Group Chair; Randy Skelton (USFS), Cadre Coordinator

Guest: Tim Blake (NPS) NWCG Branch Coordinator

SUNDAY, MAY 1 THROUGH WEDNESDAY, MAY 4, 2011

The LSC participated in the L-580 Gettysburg Staff Ride with an additional stand at the Pack Horse Ford near Antietam on Wednesday morning as a tie-in to the strategic planning session.

WEDNESDAY - MAY 4, 2011

A facilitated 3-5 year strategic planning session was conducted.

ACTION: Send the draft lines of effort document to LSC members in order to allow comments to Jim Cook until May 21, 2011. (Jim Cook)

ACTION: Prioritize and finalize lines of effort document into a strategic plan for LSC to initiate action in FY2012. (Jim Cook and Chris Wilcox)

THURSDAY - MAY 5, 2011

Open Action Log (All Members)

Jim Cook reviewed the Open Action Item Log with the group to solicit the status of items generated from previous meetings. Members provided a brief synopsis as well as status of each action item.

Action Items Completed: #407, 446, 449-450, 452-456, 459, 461, 463-465

Action Items Dropped/Removed: #442, 448, 451, 458

Action Items Open: #436, 440 (extended to spring 2012), 442, 447, 457 (extended to fall 2011), 458, 460, 462

Round Robin (All Members)

Gleason Award for 2010 (Wood and Miller)

San Diego L-580 status (Fennessy)

Splitting of L-course curriculum into operations and non-operations (Mason)

Smart phone applications from Force Readiness (Wood)

ACTION: Write up a lifetime achievement narrative for Ted Putnam and post on the website by July 1, 2011. (Bill Miller and Jenn Smith)

ACTION: Confer with David Carraway of Force Readiness regarding a potential smart phone application for the Toolbox and provide a recommendation at the fall LSC meeting. (John Wood)

L-course Updates

L-180 (Cook)

SMEs have completed storyboarding. Product is in the hands of Regis Learning and NWCG Instructional Media Unit. Draft product will be available for review this summer with rollout to the field planned for early 2012.

L-380 (Miller)

Ted Mason and Bill Miller have standardized course evaluation processes and documents within the leadership curriculum matrix. A new lead instructor certification checklist was created to assist in the evaluation process.

Bill briefed the group on a GATR memorandum dated January 31, 2011, regarding leadership curriculum update and the LSC response letter to the GATRs. Bill Miller met with the GATRs on May 4, 2011, regarding questions to the response.

A revision plan has been developed: May 2011 – LSC review; June 2011 – interagency task team of SMEs identified and begin solicitation of feedback from current providers and other stakeholders; December 2011 – begin revision process with SME team; June 2012 – new criteria established and communicated. January 2013 – new criteria in effect for L-380 providers.

ACTION: Send the L-380 revision plan to LSC members in order to allow comments to Bill Miller until June 1, 2011. (Bill Miller)

ACTION: Identify one SME per agency to participate on the L-380 revision task team and notify Bill Miller by June 1, 2011. (Agency representatives)

L-381 (Miller)

Two new providers currently have Beta versions in the evaluation process.

L-480 (Mason)

One new provider currently has a Beta version in the evaluation process.

A current research project is underway by Curt Braun regarding an individual's developmental readiness.

ACTION: Align the L-480 evaluation process with the L-480 instructional criteria. (Ted Mason)

ACTION: Clean up the NAFRI website and condense/move L-480 documents to a central location. (Ted Mason)

L-580 (Sutton)

An AAR for the 2011 Gettysburg L-580 will be scheduled for the near future.

The 2011 Wharton L-580 course offering announcement failed to be released. Some question remains as to whether there is enough time to offer this session.

Group agrees that the L-580 Steering committee and the LSC will co-locate for the fall 2011 meeting.

Toolbox Updates (Wilcox)

Chris Wilcox briefed the group on the status of ongoing Toolbox updates.

Reports/Documents for 2011 (Cook)

Jim Cook presented various documents related to the LSC that need attention:

- FY2012 NWCG budget request – part 1 pending/part 2 TBD in June
- NWCG Organization Intent – needs to be completed
- WFLDP “The Program” and “FAQ” web pages – needs updated
- NWCG Accomplishment Report – needs to be completed for FY2011

ACTION: Submit the LSC operations budget request to NWCG as follow-up to the training budget request that is already completed. (Jim Cook)

ACTION: Complete the NWCG Accomplishment Report for FY2011 by October 1, 2011. (Jim Cook and Chris Wilcox)

Leadership Subcommittee Succession

LSC members nominated Chris Wilcox as the next LSC chairperson. Chris accepted the nomination pending approval by OWDC. Members will consider who might fill the co-chair position and select at the fall meeting.

A new BLM representative needs to be identified to replace Ted Mason.

ACTION: Seek OWDC approval for Chris Wilcox to become LSC chairperson following Jim Cook's retirement. (Paul Hanneman and Jim Cook)

ACTION: Secure a new BLM representative to replace Ted Mason. (Jim Cook)

Fall 2011 LSC Meeting

Tentative dates: November 14 – 18 or November 28 – December 2

Location: TBD